

**Mayview Steering Committee  
Meeting Summary  
January 18, 2008**

**Present:** Karen Bennett, Kelly Burda, Tim Casey, Stephen Christian-Michaels, Laverne Cichon, Mary Jo Dickson, Melissa Feragotti, Mary Fleming, Darryl Holts, Shirlee Hopper Scherch, Carol Horowitz, Nancy Jaquette, John Klenotic, Matt Koren, Pam Loaskie, Carol Loy, Brandi Mauck Phillips. Dave McAdoo, David Miele, Gerard Mike, Nora Novitsky, Mary Jo Patrick-Hatfield, Rick Rach, Mary Jeanne Serafin, Wes Sowers, Laura Steiner, Janice Taper, Patricia Valentine, Valerie Vicari, Dean Virgili, Deb Wasilchak, Dave Jones, Ken Thompson and Linda Zelch.

**Absent:** Paulette Benegasi, Rohan Ganguli, and Roger Haskett

**Others Present:** Kathy Beltz and Gina Kormick.

1. **Minutes:** The minutes from December 21, 2007 were approved as written and will be posted to the website.
2. **Evaluation Project Report:** Linda Zelch reported that the budget of \$125,000 for each of two years was approved for the study. Mary Fleming stated that the study is being reviewed by the University of Pittsburgh Institutional Review Board (IRB).
3. **Mayview Hospital/DPW Reports, Update on Mayview Meetings:**

Kelly Burda reported on the census at Mayview (191):

- Allegheny – 160  
Beaver – 14  
Greene – 0  
Lawrence – 3  
Washington – 12  
Out of catchment – 2
- There is no one on the waiting list. There are 6 discharges planned for the last week in January, and possibly 4 more in the first week of February. One unit will be closed by the end of January.

Mary Jeanne Serafin reported on the following:

- There are currently 487 employees still at the hospital. Eleven employees will be leaving by the 25<sup>th</sup> of January.
- Surplus properties (inventory of items, equipment etc.) will begin once it has been determined whether or not DPW or other departments or agencies under the Commonwealth have a need for the items.
- At the last Family Meeting, Mercy Behavioral Health gave a presentation on their CTT and residential services.

- On January 8<sup>th</sup>, the Community Services Meeting was held at Mayview and providers presented their services. There were approximately 30 participants.
- On January 15<sup>th</sup>, a Job Fair was held and 40 staff attended.
- Regarding the severe weather policy and CSP meetings, KDKA TV and Radio will announce “Mayview State Hospital CSP Meetings Canceled”.
- The process of closing buildings has begun. All patient units will be located on the 1<sup>st</sup> and 2<sup>nd</sup> floors of the Bengals Building after the last week of January.
- Some space is also currently leased to some local non-profit organizations.

Dave Jones reported on the following:

- There was a legislative briefing held in Harrisburg last week. There were 23 participants. A task force was formed with members of the local community, civic leaders, etc. to review uses for the grounds at Mayview. The task force will meet on a monthly basis, probably at Mayview, and all meetings will be advertised and open to the public. The membership of the task force will be announced in the near future.
- Petitions have been generated by the employees and sent to the legislators asking that Mayview not close.
- Legislators want to know the types of housing to which consumers are being discharged.
- Mary Fleming reported that there will be approximately 35 new consumers beginning the CSP process. She asked that CTTs be assigned now because the pace will pick up. There are an additional 80 people who have not had Peer Assessments completed at this time and it is requested that Family and Peer Assessments be completed early in the process. Mary will be Martha Hodge’s back up for finalizing CSPs during periods in which Martha is not available.

#### **4. State Operated Services Committee Report**

- Mary Fleming reported that the timeframe for posting and hiring of staff for some of the state operated services is around later than February 1.
- The three areas of services are Quality Management Clinical Consultation (QMCC); Mobile Services (CTT, Crisis/one-on-one in home supports); and Facility Based (LTSR and Supportive Housing).
- The Committee is also looking for office space, space for the LTSR, and 2 homes which will house 3 or 4 people each. There is a focus on existing facilities, new modular or blue-roof technology for housing.
- A subcommittee has been formed to review admission criteria for consumers to receive State Operated Services. Each county has identified a group of patients who may be eligible group to receive SOS.

#### **5. Report on Community CSP Pilot Program:**

Mary Fleming reported that the CSP Pilot Program has just begun with one patient identified from the community inpatient unit at WPIC and one from the extended

acute care unit (TRU). The facilitator has reviewed the information and met with appropriate people.

**FMEA Committee Report:** Dave Jones reported that at the 1/17/08 FMEA Committee Meeting, two incidents were reviewed and determined not to require a root cause analysis. For the consumer, it would be advantageous for their PCP appointment to be scheduled while the consumer is still in the hospital. A suggestion was made to see if there would be interest in identifying PCPs who would be interested in working with this population. Wes Sowers offered to look into this. Also discussed were State Hospital staffing issues, hospital security, plan for dietary services, shift of staff from civil positions to forensic and physical health coordination.

The next FMEA Meeting will be a conference call and is scheduled for Wednesday, 2/27/08 at 1:00 p.m.

FMEA/RCA Trainings for counties, providers and for other community stakeholders are scheduled as follows:

Tuesday, 1/22/08:	10:00 – 3:00 p.m. at Mayview
Thursday, 2/21/08:	10:00 a.m. – 12:00 p.m. or 1:00 – 3:00 p.m. at Community College of Beaver County (2 sessions)
Friday, 2/22/08:	10:00 a.m. – 12:00 p.m. or 1:00 – 3:00 p.m. at the Crowne Plaza, South Hills (2 sessions)

6. **Inpatient Data Utilization Report:** Tim Casey distributed the MRSAP – IP Utilization Trends – 7/1/06 – 12/01/07 Report. The report shows each county’s numbers and IP trends.
  - For the group, ALOS is trending slightly upward from an average of 6.66 days in July 2006 to 7.68 days in December 2007.
  - Admissions are trending down from 695 admissions in July 2006 to 481 in December 2007
  - Re-admissions, both in the 1-7 days and 8-30 days categories are trending downwards.
7. **Event Reporting to Steering Committee:** Mary Fleming stated that since concerns have been raised by the members regarding notifying the Steering Committee of events, a subcommittee was formed and met. It was agreed that the Steering Committee should be notified of all sentinel events as defined by the state. The Steering Committee will receive an email regarding any event which requires an RCA. Other deaths or incidents will be reported at the monthly Steering Committee meeting. Linda Zelch asked that this be coordinated with the state as well.
8. **Quarterly Tracking Report:** Matt Koren distributed the Mayview Monthly CSP Tracking Report dated 1/17/08. The quarterly report will now be processed on a monthly basis with more information being added. The report contains information

on 101 discharges. The Quality Improvement/Outcomes Committee meeting will be held on February 27 and they will review the detailed information in the report.

**9. February 15, 2008 Stakeholders' Meeting Agenda:** The meeting will be held from 1:00 – 4:00 p.m. at the Holiday Inn Pittsburgh Central/Green Tree, 401 Holiday Drive, Pittsburgh, PA 15220. Agenda items:

- Update of CSP process at Mayview (RCA diversion)
- Peer Services
- Overview of State Operated Services
- Summary Page of Tracking Report

**10. Other Business/Adjournment:** There being no further other business, the meeting was adjourned.